

ACCOUNT # _____

**BIRMINGHAM CITY CREDIT UNION
PAYROLL DEDUCTION REQUEST
(BI-WEEKLY)**

MEMBER
NAME _____ SS# _____

DIVISION/DEPT _____ Employee ID # _____

EFFECTIVE DATE _____ AMOUNT _____

SAVINGS _____	LOAN _____
CHECKING _____	LOAN _____
ALLSTATE INSURANCE _____	LOAN _____
CHRISTMAS CLUB _____	LOAN _____
VACATION CLUB _____	LOAN _____
OTHER ACCOUNT _____	

TYPE OF REQUEST: NEW CHANGE STOP DEDUCTION

Attention Payroll Officer:

By signing below I hereby authorize you to deduct the above amount from my pay, until further notice from me, and transmit the same to the Birmingham City Credit Union.

TO BIRMINGHAM CITY CREDIT UNION

I have selected payroll deduction as a deposit option for the Birmingham City Credit Union for the purpose of making bi-weekly loan payments or deposits to my accounts as designated. I understand that it is my responsibility to contact the Birmingham City Credit Union to make other arrangements in the event the payroll deduction does not occur for any reason. I acknowledge that I will remain liable for any payments not made by payroll deduction. This agreement does not supersede any payment agreements as disclosed on my loan documentation. I further understand that payments not received as agreed may be subject to late charges and effect on your credit report.

Signature of Credit Union Member Date _____

PLEASE INCLUDE A COPY OF YOUR DRIVER'S LICENSE